

The EuroScholars Program

A European Academic Research Experience



(PRELIMINARY) LEARNING & TRANSFER CREDIT AGREEMENT

There are three parts to this agreement:

- » Section 1: General Program Approval
- » Section 2: Research Project Approval (by both home and host university) - 2 pages
- » Section 3: Coursework Approval - 2 pages

Complete the student and program information in each section, follow the directions for gaining approval, and return all pages to the EuroScholars / ISA office.

Supporting documents (course descriptions and the ECTS explanation) can be found online at www.euroscholars.eu

STUDENT INFORMATION:

Student Name: _____
Phone: _____ Email: _____
Home University: _____
Major: _____
Expected Graduation Date: _____
Academic Standing: _____
Minor: _____ GPA on a 4.0 scale: _____

EUROSCHOLARS PROGRAM DETAILS:

Host University: _____ Host Country: _____
Program Semester(s): Fall 20 Spring 20__
Date to arrive at host university: _____ (DD/MM/YY) Date to depart host university: _____ (DD/MM/YY)

SECTION 1: GENERAL PROGRAM APPROVAL

This section should be completed by a Study Abroad or International Programs Advisor at your home university.

STUDY ABROAD / INTERNATIONAL PROGRAMS ADVISOR:

Name: _____ Title: _____ University Name: _____
Name of Office: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ Email: _____

ADDRESS AT HOME UNIVERSITY FOR TRANSCRIPT TO BE SENT:

Name: _____ Title: _____ University Name: _____
Name of Office: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ Email: _____

SECTION 2: RESEARCH PROJECT APPROVAL

After your initial correspondence with the Research Project Supervisor at the Host University, you should complete the project details below and then obtain approval from both the Research Project Supervisor (Host University) and an Academic Advisor at your home university. Please note that for the participation in the EuroScholars Program, these credits have to be earned. It will be at the discretion of the Research Project Supervisor to award these credits based on academic merit.

DETERMINE YOUR PROGRAM STRUCTURE

While the participation in an established academic research project is the primary feature of the EuroScholars program, some home universities may limit the amount of credit an undergraduate student can earn for research. Therefore, EuroScholars has adjusted its academic structure to accommodate for a more flexible program.

Participants can choose from 2 program options, **each totaling up to maximum number of 30 ECTS**, to be earned per semester (which is equivalent to 15 US semester credits and a full time work load for 1 semester). The minimum number of ECTS that can be earned for research is 18 per semester.

» *Option 1 (higher research focus)*

- Language & culture course (classes + exam)*
- Participation in research project including article/presentation (research) and including Methods & Literature review (independent study)

» *Option 2 (research + coursework)*

- Language & culture course (classes + exam)*
- Participation in research project including article/presentation (research) and including Methods & Literature review
- **1 Elective course in the field of research (classes + exam)****

* At most of the European Host institutions, the Language course is provided by a Language Center which has a collaboration with the university but is not part of the university. Therefore, some North American institutions might not accept the credits for the language course. The language course typically appears on the official transcript from the following host universities: LMU, the University of Geneva, the University of Zurich, and KU Leuven, however, this is subject to change. Students are strongly advised to check this with their study advisor before setting up the learning agreement. If applicable, the student can request the Research Project Supervisor to add extra elements to the research project in order to earn the missing credits in order to meet the requirements of the home institution.

** Option 2 is not possible at all universities or in all academic areas as it depends on availability of courses taught in English at the Host Institution. At some European Host institutions, the credits for the elective course is between 2 - 8 ECTS. Not all elective courses will be denoted on host university transcripts with a letter or numeric grade (for example some may be listed as pass/fail. Students are strongly advised to check this with their study advisor and Research project supervisor before setting up the learning agreement in order to meet the requirements of the home institution. The number of credits can then be adjusted if applicable.

RESEARCH PROJECT DETAILS

Research Project Title: _____

Anticipated # of ECTS Awarded: _____

Academic aims of the research project:

Activities agreed upon for the research project (i.e., research hours per week, type of activities, required research meeting, etc.):

Name: _____ Term: Fall 20____ Spring 20 ____

Why did you choose this research project? How does this relate to your degree program at your home university?

How will participation on this research project affect your professional career aspirations?

Examination Requirements (How will your research work be evaluated?):

Estimated hours per week devoted to lab/research work: _____

RESEARCH PROJECT SUPERVISOR AT HOST UNIVERSITY APPROVAL:

Name: _____ Title: _____

University Name: _____ Department: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

HOME UNIVERSITY TRANSFER CREDIT APPROVAL:

Course Number (or specify general elective credit or other credit): _____ Number of home university credits awarded: _____

Course Name (if applicable): _____

Level of the transfer credit for this course: _____ Other: _____

ACADEMIC APPROVAL GIVEN BY:

Same as above or:

Name: _____ Title: _____

University Name: _____ Department: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

STUDENT SIGNATURE:

Print Name: _____

Signature: _____ Date: _____

Name: _____ Term: Fall 20____ Spring 20 ____

SECTION 3: COURSEWORK APPROVAL

Research the required EuroScholars coursework and obtain appropriate course descriptions for each. Bring these to an academic advisor in the appropriate academic department to determine how the credits will transfer to your university. For an explanation of the European Credit Transfer System (ECTS), go to <http://euroscholars.eu/students/academic-information/>

LANGUAGE AND CULTURE COURSE

You are required to enroll in one Language and Culture course as part of the EuroScholars program. The specific course options vary by Host University. If you have not yet received information regarding the courses available to you from the Host Institution Coordinator, please contact the EuroScholars USA Office. As a reminder from section 2 from this form, the language course is not always transcribed officially from the host university, so please be in contact with your host and home universities regarding this to ensure that all parties are on the same page regarding the course.

HOST UNIVERSITY COURSE INFORMATION:

Course Title: _____ #ofECTSAwarded: _____

HOME UNIVERSITY TRANSFER CREDIT APPROVAL:

Course Number (or specify general elective credit or other credit): _____ Number of home university credits awarded: _____

Course Name (if applicable): _____

Level of the transfer credit for this course: _____ Other: _____

ACADEMIC APPROVAL GIVEN BY:

Name: _____ Title: _____

University Name: _____ Department: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

ELECTIVE COURSE - TO BE COMPLETED BY OPTION 2 STUDENTS ONLY

The Host Institution Coordinator will provide you with a list of courses taught in English, if available. He/she should also provide course descriptions for these courses. Determine which course you would like to take and gain approval from your academic advisor.

HOST UNIVERSITY COURSE INFORMATION

Course Title: _____ #ofECTSAwarded: _____

HOME UNIVERSITY TRANSFER CREDIT APPROVAL

Course Number (or specify general elective credit or other credit): _____ Number of home university credits awarded: _____

Course Name (if applicable): _____

Level of the transfer credit for this course: _____ Other: _____

Name: _____ Term: Fall 20____ Spring 20 ____

ACADEMIC APPROVAL GIVEN BY:

Same as above or:

Name: _____ Title: _____

University Name: _____ Department: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

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OFFICE USE ONLY:

To be completed by the EuroScholars coordinator at the host university upon receipt of the completed learning agreement.

HOST INSTITUTION COORDINATOR PROGRAM APPROVAL

Host University: _____

Coordinator's Name: _____

Coordinator's Title: _____

Coordinator's Signature: _____ Date: _____

CHANGES UPON ARRIVAL

If anything changes on this Learning Agreement (i.e., course choices or hours of credit) upon arrival and final enrollment, it is important to obtain transfer credit approval for the changes. To do this, send an email to your Host Institution Coordinator with your name, the host university, the name of your research project supervisor, your home university, and what has changed and why.

RETURN FORM(S) TO:

EuroScholars / ISA
5301 Southwest Parkway, Suite 200,
Austin, Texas 78735, USA
email: info@euroscholars.eu
fax: (+1) 512-480-8866

OR

Upload to your Student Portal: <https://secure.studiesabroad.com/studentportal/>